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CITY OF ST. LOUIS



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DARLENE GREEN
Comptroller

Internal Audit Section

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August 7, 2008

Bonnie Reece, Executive Director
St. Louis Transitional Hope House
1611 Hodiamont
St. Louis, MO 63112

RE: Fiscal Monitoring Report of St. Louis Transitional Hope House, Supportive Housing Program, Contract #56846, CFDA #14.235; Homeless Challenge Program, Contract #55546, and CFDA #93.569 (Project #2008-HOM20)

Dear Ms. Reece:

Enclosed is a report of our fiscal monitoring review of St. Louis Transitional Hope House (Agency), Supportive Housing & Homeless Challenge Programs for the period October 1, 2006 through March 31, 2008. The scope of a fiscal monitoring review is substantially less than an audit, and as such, we do not express an opinion on the financial operations of the Agency. Our fieldwork was completed on April 7, 2008.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the City of St. Louis Department of Health to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact me at (314) 622-4723.

Sincerely,

A handwritten signature in black ink, appearing to read "Mohammad H. Adil".

Mohammad H. Adil, CPA
Internal Audit Manager

Enclosure

cc: Patrick Brennan, Fiscal Manager, Department of Human Services
Antoinette Triplett, Program Manager II, Department of Human services



CITY OF ST. LOUIS

***DEPARTMENT OF HUMAN SERVICES
HOMELESS SERVICES***

***ST. LOUIS TRANSITIONAL HOPE HOUSE
SUPPORTIVE HOUSING PROGRAM, CONTRACT #56846, CFDA #14.235
HOMELESS CHALLENGE PROGRAM, CONTRACT #55546, CFDA #93.569***

FISCAL MONITORING REVIEW

OCTOBER 1, 2006 THROUGH MARCH 31, 2008

PROJECT #2008-HOM20

DATE ISSUED: AUGUST 7, 2008

***Prepared by:
The Internal Audit Section***



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

**CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES
ST. LOUIS TRANSITIONAL HOPE HOUSE
SUPPORTIVE HOUSING PROGRAM
HOMELESS CHALLENGE PROGRAM
FISCAL MONITORING REVIEW
OCTOBER 1, 2006 THROUGH MARCH 31, 2008**

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**CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES
ST. LOUIS TRANSITIONAL HOPE HOUSE
SUPPORTIVE HOUSING PROGRAM
HOMELESS CHALLENGE PROGRAM
FISCAL MONITORING REVIEW
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INTRODUCTION

Background

Contract Name: Supportive Housing Program
Homeless Challenge Program

Contract Numbers: 56846 (Supportive Housing Program)
55546 (Homeless Challenge Program)

CFDA Numbers: 14.235 (Supportive Housing Program)
93.569 (Homeless Challenge Program)

Contract Periods: October 1, 2007 through September 30, 2008
(Supportive Housing Program)
October 1, 2006 through September 30, 2007
(Homeless Challenge Program)

Contract Amounts: \$748,415 (Supportive Housing Program)
\$ 33,317 (Homeless Challenge Program)

The St. Louis Transitional Hope House received funds from the Supportive Housing Program (SHP) and Homeless Challenge Program (HCP) through the City of St. Louis Department of Human Services (DHS). SHP funds were used to provide help in helping their clients to obtain and maintain permanent housing, increasing their skills and income and helping to decrease their prior debts; HCP funds were used to provide emergency shelter/transitional housing, food and supportive services to individuals/families who are City of St. Louis residents and who are homeless or at risk of becoming homeless.

Purpose

The purpose of our fiscal monitoring review was to determine the Agency complied with OMB Circular A-133, state and local DHS requirements for the period October 1, 2006 through March 31, 2008 and make recommendations for improvement, if necessary.

Scope and Methodology

We made inquiries regarding the Agency's expenditures relating to the grant administered by DHS, tested evidence supporting the reports the agency submitted to DHS and performed other procedures considered necessary. Our fieldwork was completed on April 7, 2008.

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CONCLUSION AND SUMMARY OF OBSERVATIONS

Conclusion

We found no evidence to suggest that the Agency did not fully comply with federal, state and local DHS requirements.

Status of Prior Observations

The Agency's most recent fiscal monitoring report dated November 22, 2006 identified one observation that has been resolved.

A-133 Status

The Agency's A-133 audit report for the year ended June 30, 2007 was issued January 25, 2008. The A-133 expressed unqualified opinions on both the general purpose financial statements as well as the report issued on compliance for major programs. The report did not have any reportable conditions or audit findings.

Summary of Current Observations

There were no current observations.